

# Checklist

There are certain documents you will need to take with you to the council.  
Please take as many documents below as possible:

## Proof of homelessness:

- A notice letter from your landlord
- A letter from a friend or relative asking you to leave
- A court order or bailiff's warrant

## Proof of identification for everyone in your household (any of the following):

- Birth certificate
- Passport
- Approved immigration status document
- Certificate of adoption
- Photocard driving licence

## Proof of residence (you will need at least TWO recent items):

- Household bills
- Tenancy agreement
- Driving licence
- Bank statement

## If possible, also bring proof of:

- Income – e.g. bank statements, wage slips, benefits
- Pregnancy (a letter from your doctor or midwife)
- Medical conditions, physical or mental health issues (a letter from your doctor or hospital)

**Before you leave the council make sure you have been given:**

Contact details for the council: **Yes/No**

Information about housing options available to you: **Yes/No**

Copy of Housing Support Plan: **Yes/No**

Action plan of things you need to complete as part of your Housing Support Plan: **Yes/No**