

Survival Guide Fact Sheet 2



Identification

You need to provide **ID** for all sorts of things, such as opening a bank account, renting a property or applying for benefits. So it is important to have access to one or more types of **ID**.

Citizen card

A Citizen card is an official UK **ID**/ proof of age card. A standard application costs £15 and an urgent application costs £30.

Visit www.citizencard.com for more information and how to apply.

Passport

You can apply for a new passport or renew your passport online by visiting www.gov.uk/browse/abroad/passports. This website will also have up-to-date information on the cost of applying for or renewing your passport.

Paper passport application forms are available from a post office.

Birth Certificate

You can order a copy of your birth certificate online at www.gov.uk/order-copy-birth-death-marriage-certificate

Further information and the cost will be included on the website.

Driving Licence

You can apply for your first provisional driving licence for a moped, motorbike and car from DVLA online. To apply you must:

- be at least 15 years and nine months old
- be able to read a number plate from 20 metres away.

It costs £34 to apply online. You can pay by credit or debit card.

You'll need to provide:

- an **identity document** unless you have a valid UK biometric passport
- addresses where you've lived over the last three years
- your National Insurance number if you know it.

You'll get a confirmation email from DVLA after you've applied.

**For further information or to apply please visit the website below.
www.gov.uk/apply-first-provisional-driving-licence**

National Insurance (NI) Number

Your national Insurance (NI) number is unique to you but it is not a form of identity. It is made up of two letters, six numbers and a final letter for example ZY 98 76 54 A.

You would have received a letter with your NI number on it shortly after your 16th birthday.

Everyone who wants to work in the UK must have a national insurance number. To obtain one, you must be 16 or over and resident in Great Britain or Northern Ireland.

You need a NI number to claim benefits, even if you've never worked.

You can find your NI number on your payslip, P60, or letters about tax and benefits.

If you have lost your NI number, you can apply for a new NI letter by filling in a CA5403 form online at www.gov.uk/lost-national-insurance-number.



Prices and details may vary