
Fundraising Agreement

Thank you for wanting to raise money for Herts Young Homeless (**hyh**).

We have to ensure that all fundraising is carried out in accordance with the Charities Act 1992, and other legislation, so we ask you to please sign this agreement, and return a copy to **hyh**.

I agree that I will:

1. Make it clear that I am fundraising in aid of **hyh** but that I do not represent the charity.
2. Show on publicity that the event is 'In support of **hyh**, registered charity 1069498'. If you wish to use the **hyh** logo please ask the Marketing team.
3. Ensure that the event is organised safely and, where required by the nature of the event, a risk assessment has been completed.
4. Provide adequate, and appropriate, adult supervision for events involving children as well as ensuring that parents / guardians have given their permission for the child to participate.
5. Only collect money on private property (including the workplace, shops and pubs etc) after obtaining the permission of the owner.
6. Not collect money in a public place, or by going house to house, without confirming that **hyh** has a licence for such collections.
7. Only use sponsorship forms prepared by, or otherwise provided by **hyh**.
8. Consult with the **hyh** Marketing team before holding a raffle or lottery to ensure compliance with the Gambling Act 2005. (A simple raffle held at a fund raising event where tickets are only sold on the day does not usually require licence.)
9. Keep any funds raised securely, and will pay them to **hyh** within 4 weeks.

I recognise that **hyh** is not able to provide insurance for activities organised by supporters nor can **hyh** accept responsibility or liability for any loss, damage, death or personal injury.

Full name _____

Address _____

Contact tel _____ Email _____

Signed _____ Date _____

Please return this form to:

hyh Marketing team, 1st floor Gracemead House, Woods Avenue, Hatfield, Herts AL10 8HX
Tel: 01707 251 384 **Email:** marketing@hyh.org.uk